

**REQUEST FOR NEW PROJECT/GRANT**

# Williams

Office of the Controller

Fiscal Year: <input style="width:80%;" type="text"/>	Project_ID: <input style="width:80%;" type="text"/>	Manager: <input style="width:90%;" type="text"/> <i>(Full Name including middle initial; e.g. Jolin, Karen P)</i>
Project/Grant Description: <input style="width:95%;" type="text"/> <i>(30 char)</i>		Department: <input style="width:80%;" type="text"/>

**Persons with Viewing Access**

Name: <input style="width:95%;" type="text"/>	Name: <input style="width:95%;" type="text"/>
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Long Description:  
*(complete name of project)*  
*(150 char)*

Fund Purpose:  
*(detailed description of fund purpose)*  
*(254 char)*

Restrictions:  
*(detailed description of fund purpose)*

Endowment Purpose: Project for Endowment Tree *(Gift Annuities must be added)*:  
N/A

Gift Annuity Restricted/Unrestricted: PSOA Type:  
N/A

Income Distribution:  
N/A

Endowment Type:  
N/A

Sweep Fund:                      Sweep Department:                      Associate Account:

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

CHARTFIELD STRING *(To be entered by Finance)*-WMS\_PRJ\_FUND\_COMBO                      Fund 1:  Fund 2:

ORGANIZATIONAL ATTRIBUTES *(To be entered by Finance)*                      Start Date:  End Date:

WMS_PROJ_RPT_DST <input style="width:80%;" type="text"/>	WMS_PROJS_FOR_SOA <input style="width:80%;" type="text"/>	WMS_PROJ_RESRCH <input style="width:80%;" type="text"/> <i>(Indirect Cost %)</i>	WMS_PROJS_MGR <input style="width:80%;" type="text"/>	WMS_PROJS_MISC <input style="width:80%;" type="text"/>
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WMS\_PSMMRY\_RPT\_DST