

REQUEST FOR NEW PROJECT/GRANT

Williams

Office of the Controller

Fiscal Year: <input style="width:80%;" type="text"/>	Project_ID: <input style="width:80%;" type="text"/>	Manager: <input style="width:90%;" type="text"/> <i>(Full Name including middle initial; e.g. Jolin, Karen P)</i>
Project/Grant Description: <input style="width:95%;" type="text"/> <i>(30 char)</i>		Department: <input style="width:80%;" type="text"/>

Persons with Viewing Access

Name: <input style="width:95%;" type="text"/>	Name: <input style="width:95%;" type="text"/>
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Long Description:
(complete name of project)
(150 char)

Fund Purpose:
(detailed description of fund purpose)
(254 char)

Restrictions:
(detailed description of fund purpose)

Endowment Purpose: *Project for Endowment Tree (Gift Annuities must be added):*
N/A

Gift Annuity Restricted/Unrestricted:
N/A

Income Distribution:
N/A

Endowment Type:
N/A

Sweep Fund: Sweep Department: Associate Account:

Prepared by: _____ Date: _____

Authorized by: _____ Date: _____

CHARTFIELD STRING *(To be entered by Finance)*-WMS_PRJ_FUND_COMBO Fund 1: Fund 2:

ORGANIZATIONAL ATTRIBUTES *(To be entered by Finance)* Start Date: End Date:

WMS_PROJ_RPT_DST <input style="width:80%;" type="text"/>	WMS_PROJS_FOR_SOA <input style="width:80%;" type="text"/>	WMS_PROJ_RESRCH <input style="width:80%;" type="text"/> <i>(Indirect Cost %)</i>	WMS_PROJS_MGR <input style="width:80%;" type="text"/>	WMS_PROJS_MISC <input style="width:80%;" type="text"/>
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