

ELECTRONIC FUNDS TRANSFER (EFT)

To send a Wire Transfer, you will need the following information:

Before you submit this request, please verify that no other means of payment is acceptable, such as college check or credit card: (Please check box)

I have confirmed that payee will accept no other means of payment.

- The Name of the person to whom you are sending the transfer (i.e. the Beneficiary)
- The Beneficiary's Address
- The Account Number to which the funds you are sending will be credited
- The Name and Address of the Bank to which the funds are being sent (i.e. the Receiving Bank)
- The Bank Code of the Receiving Bank:
 - **ABA Routing #: (for *domestic* wire transfers)**
 - **SWIFT #: (8 digits) (for *international* wire transfers)**

Please fill in the following information:

Receiving Bank Information

Bank Name:	ABA Routing #: <i>(for domestic wire transfers)</i>
Bank address (or Branch name):	SWIFT # (IBAN): <i>(8 digits) (for international wire transfers)</i> <i>This is the Bank Code of the Receiving Bank</i>

Beneficiary Information

Account Name:	
Account #:	Amount:
Currency:	Country:

College account to charge:	Psacct:	Fund:	Dept #:	Proj #:
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Signature of person requesting wire transfer or completing form:

_____	Print	____/____/____
Signature		Date
_____	Print	____/____/____
Approved by (Signature)		Date
_____	<u>KELLY KERVAN</u>	____/____/____
Approved by Kelly Kervan-Controller	Print	Date